



APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer

PERSONAL INFORMATION

Date: _____

Name: _____
LAST FIRST MIDDLE

Present Address: _____
STREET CITY STATE ZIP

Permanent Address: _____
STREET CITY STATE ZIP

Phone Number: _____

Are you 18 years or older? Yes No Are you either a U.S. Citizen or an Alien authorized to work in the United States? Yes No

EMPLOYMENT DESIRED

Position: _____ Date you can start: _____ Salary desired: _____

Are you employed now? Yes No If so, may we inquire of your present employer? _____

Ever applied to this company before? Yes No Where? _____ When? _____

Referred by: _____

EDUCATION	Name and Location of School	*No. of years attended?	*Did you graduate?	Subjects Studied
High School				
Undergraduate or Graduate				
Other Education				

GENERAL

Subjects of Special Study or Research Work: _____

Special Skills: _____

Activities (Civic, Athletic, Etc.): _____
Exclude organizations, the name of which indicates the race, creed, sex, age, marital status, color, or nation of origin of its members.

U.S. Military or Naval Service: _____ Rank: _____

Present Membership in National Guard or Reserves: _____

*The Age Discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age.

FORMER EMPLOYERS: List below your last three employers, starting with last one first.

Date: Month and Year	Name and Address of Employer	Salary	Position	Reason for Leaving
From				
To				
From				
To				
From				
To				
From				
To				

REFERENCES: Give the names of three persons **not related** to you, whom you have known at least one year.

Name	Address	Business	Years Acquainted
1.			
2.			
3.			

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, and release all parties from all liability for any damage that may result from furnishing same to you.

I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without prior notice and without cause."

SIGNATURE

DATE

*You may sign this document using the 'signature' tool in Adobe Acrobat, or print, sign, scan and email the completed form. All applications must be signed in order to be considered valid for consideration.